

विज्ञप्ति

पुस्तकों के क्रय हेतु पंजीकरण सूचना - 2022-23

कुमाऊँ विश्वविद्यालय, नैनीताल के विभिन्न पुस्तकालयों में विभिन्न विषयों से सम्बन्धित पाठ्य पुस्तकें/संदर्भ पुस्तकों के क्रय हेतु आपूर्तिकर्ता पुस्तक विक्रेताओं/प्रकाशकों का आगामी तीन वर्षों के लिए पंजीकरण (Empanelment) किया जाना है, पंजीकरण से सम्बन्धित निर्धारित प्रारूप, नियम/शर्तें तथा अन्य जानकारी विश्वविद्यालय की वेबसाइट www.kunainital.ac.in से Download कर A4 Size पृष्ठों में निर्धारित औपचारिकाताओं को पूर्ण करते हुए दिनांक 19.08.2022 तक अधोलिखित कार्यालय में जमा किये जा सकते हैं।

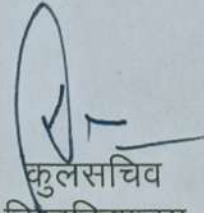
कुलसचिव

प्रां. - सा. - स्था. - सी. पी. - आ. / 583/22

क्र. 04/18/22

प्रतिलिपि- निम्नलिखित को सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित।

1. सम्पादक अमर उजाला, नैनीताल को इस आशय से प्रेषित कि उक्त विज्ञप्ति को अधिकतम 4cm x 4cm Column स्थान में अपने दैनिक समाचार पत्र के उत्तराखण्ड संस्करण में दिनांक 06.08.2022 को प्रदर्शित कर बिल दो प्रतियों में प्रेषित करने का कष्ट करें।
2. दि टाइम्स ऑफ इण्डिया नैनीताल को इस आशय से प्रेषित कि उक्त विज्ञप्ति को अधिकतम 4cm x 4cm Column स्थान में अपने दैनिक समाचार पत्र के दिल्ली (Excluding Chandigarh) संस्करण में रू0 2500.00 प्रति वर्ग सेमी0 की दर से दिनांक 05.08.2022 को प्रदर्शित कर बिल दो प्रतियों में प्रेषित करने का कष्ट करें।
3. श्री के0के0 पाण्डे प्रभारी ERP Cell कुमाऊँ विश्वविद्यालय, नैनीताल।
4. उप-कुलसचिव, कुमाऊँ विश्वविद्यालय, नैनीताल।
5. निजी सचिव कुलपति को मा0 कुलपति जी के अवलोकनार्थ।
6. वित्त नियंत्रक, कुमाऊँ विश्वविद्यालय, नैनीताल।
7. विश्वविद्यालय नोटिस बोर्ड में चस्पा हेतु।
8. अभिलेख पत्रावली।



कुलसचिव

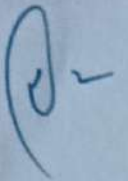
कुमाऊँ विश्वविद्यालय, नैनीताल

Kumaun University, Nainital

OFFICE ORDER

The following discount rates, terms and conditions will be applicable for purchase of books in all the libraries of Kumaun University, Nainital.

Category	Percentage rate of Minimum Discount on the printed price of the books/publications
1. Foreign English Medium Books	20%
2. Indian English Medium Books	15%
3. Indian Hindi Medium Books	15%
4. Following Special Categories of Books (i) Central Govt. Publications (ii) State Govt. Publications (iii) Short/No Discount Titles or production of publishers certificate (iv) Items procured form abroad against specific order (v) Learned Societies Publications/ Other institutional Publications	10% 10% 10% Handling Charges 15% 10%
5. (i) Foreign English Medium Books Published more than three years ago	30%
6. (i) Reprint Edition/ Low Priced Publications Published in foreign countries (ii) Reprint Editions/ Low Priced Publications (Published in India)	20% 15%
7. Multi-volume sets of Indian English Medium books	20%
8. Multi-volume sets of Foreign English Medium Books	20%
9. (i) Reference Sources (published in foreign countries) (ii) Reference Sources (published in India)	20% 20%
10. Publications available in electronic medium	10%

Yashwanth 

Kumaun University, Nainital

INVITATION FOR EMPANELMENTS OF SUPPLIERS FOR PURCHASE OF PRINT BOOKS AND OTHER INFORMATION SOURCES FOR CENTRAL LIBRARY, KUMAUN UNIVERSITY, NAINITAL

To

All Interested Publishers/ Wholesalers/ Distributors/ Booksellers.

Subject: EMPANELMENTS OF SUPPLIERS FOR PURCHASE OF PRINT BOOKS AND OTHER INFORMATION SOURCES FOR CENTRAL LIBRARY, KUMAUN UNIVERSITY, NAINITAL.

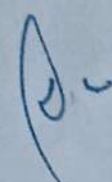
Sir/ Madam,

Kumaun University, Central Library invites applications from the reputed Publishers/ Wholesalers/ Distributors/ Booksellers who are registered with the Book Seller's Federation (National/State) for the empanelment as a registered supplier/vendor of books for supply of good quality printed books and other information sources for the Central Library. The interested firms/ agencies may submit the application in a sealed envelope clearly superscripted as "Application for Empanelment vendors for supplying books to Central Library, Kumaun University" which must be delivered by Registered/ Speed Post/Courier as to reach to. "The Registrar, Kumaun University, Nainital latest by 19-08-22 till 5:00 PM. The application must be completely filled up with all details, supporting documents and signed by the authorized signatory bearing his/her full name, status, mobile number, etc with stamp on all pages/ papers. The empanelment of vendors as a Book supplier of printed books to Central Library, Kumaun University shall be for three years. The details of empanelment will be available at the official website kunainital.ac.in.

Terms and Condition for Empanelment of Vendors for supply of Books

The Terms and Conditions for Bookseller/ Publishers/ Suppliers for Empanelment with the Kumaun University, Nainital.

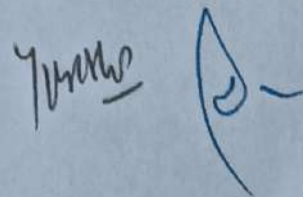
1. **Essential Conditions:** University invites applications in the prescribed format in sealed covers form interested book suppliers fulfilling the following terms and conditions:
 - i- Suppliers should be members of registered national/state trade federations like AIPB, FPBA, etc.
 - ii- They should be in the field of book supply for at least five years.
 - iii- They should be serving libraries of standing like Universities, national level education and research institutions.
 - iv- They will be representing subjects, publishers and languages of interest to the University community.
 - v- The agency/ firm other than Govt. Should have a average Annual turnover of Rs. 1 Crore or more during the three preceding Financial years. (IT return/ Audit Balance Sheet by any Reputed Audit firm for the three preceding financial years, i.e.(2018-19,2019-20 and 2020-21).
 - vi- The agency/firm should have supply of printed books to minimum 05 Government institutions in a financial year in any one of the three preceding years, i.e.(2018-19,2019-20 and 2020-2021).

Y. Kumar 

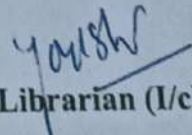
vii- The agency/firm other than Govt. should have a supply of printed books at least of Rs. 05 lakh in a financial year to single Government institutions in any one of the three preceding years i.e., 2018-19, 2019-20 and 2020-21.

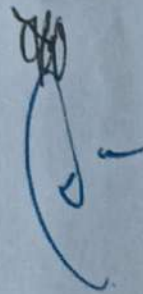
viii- The agency/ firm should have one single order a minimum of Rs. 1 lakh from any Government institution.

2. **On Empanelment:** The empanelment shall be for a period of three years, which can be curtailed/ enhanced depending upon the requirement. The University place order for supply of books only with empanelled book suppliers. The suppliers empanelled shall visit the campus and interact with teachers and academician on a regular basis to assess their requirements, show newly published books and catalogues of their interest and collecting requisitions for purchase of books. They may also be asked to arrange for book exhibitions and displays in the campus as per the University's requirements. They may also be directed to supply books which the University would identify through other channels.
3. Every bookseller/ Vendor/ Publisher/ Distributor shall have to register with Central Library, Kumaun University, Nainital before undertaking the business in different libraries of Kumaun University. For this purpose they have to submit dully filled attached form with a DD of Rs. 1000.00 (non-refundable) in favour of Finance Officer, Kumaun University, Nainital.
4. **Exchange Rates:** The rates displayed on the website of Reserve Bank of India (RBI) on the date of billing are adopted at present. Any change in policy shall be acceptable to the empanelled suppliers.
5. The bookseller/ Vendor/ Publisher/ Distributor shall submit the copy of their three current IT and PAN/TAN/GST number in the prescribed application form along with the address proof.
6. In case of suppliers/ distributors not being a publisher, they would provide the list of the publishers along with details of their distributorship/dealership. This list should be self verified and stamped subject to strict action if found false.
7. The University order should be acknowledged and executed within a fortnight. The order for books not supplied shall be treated as cancelled.
8. Books, after inspection if found damaged/with missing pages/or in excess of original orders, may be returned even after supply/stamping (Accessioning).
9. Supplier should certify in the invoice/ bill that the latest editions are supplied and current prices are charged.
10. All documents including publisher's invoice, in case of foreign books and in case of those Indian books where the price is not printed on the book or a separate tag indicating the price has been affixed, shall be submitted by the vendor in support of price verification with signature and stamp of vendor for authentication. Foreign edition of the books will be supplied only if the books don't have an Indian edition.



11. Mere fulfilment of prescribed eligibility conditions does not entail a supplier to be included in the panel. Decision of the University in all matters related to empanelment shall be final.
12. The decision of competent authority (Hon'ble Vice Chancellor) after discussion with the University Librarian in all matter of complaints regarding procurement of books shall be final and binding of all concerned and therefore university reserves the right to cancel the order at any time as an when it deems fit.
13. There should not be any controversial contents, picture or statement in any form in the books.
14. The agency/ firm should not be black listed from any Central or State Govt. Agency.
15. Non Print media, Audio-visual, CD Rom etc. Information sources shall be purchased directly from the Publishers/Sole Distributors on their terms.
16. The supply period for the locally published books shall normally be 30 days, and for books published abroad shall be 45 days. Non-compliance of this condition shall automatically cancel the order, which shall then be placed with another firm. In case, they are likely to take more time for procurement of books/other reading materials form the publishers in India and abroad, they will obtain confirmation of the Librarian/ Library Incharge. The time may be extended by the Librarian/Library Incharge in genuine cases. Supply Order will be sent through e-mail only.
17. The University shall not make any advance payment to the supplier for the orders made by the University. The payments shall be released by the University against the bill (S) received from the supplier after having received the books in good state and to the satisfaction of the University and part of payment is not allowed. Minimum 3 months time shall be taken to release the payment of bills against supplied books.
18. Price should be inclusive of all taxes, if any.
19. Bank charges will be borne by the agency /firm, if any.
20. The University may empanel more than one Supplier and shall be free to purchase books from any one or more of them. However, the act of empanelment shall not prohibit the University of its Right to purchase books directly with out routing them through the empanelled suppliers. The final decision regarding Purchase Order to Empanelled agencies shall be decided by the Vice-chancellor/Prof. Incharge Library.
21. Selection procedures for all library resources will be based on the recommendations by Authorities/ Faculty/ HOD/ Deans/Directors/ University Librarian/ Prof. Incharge Library/Research Scholars/Users. The final decision for purchasing will be taken by the University Librarian/Prof. Incharge Library after necessary verification.
22. The Empanelment shall be initially for a period of three years, and extendable to a further period, depending on the satisfactory service of the firm/agency and with such modifications as may be felt necessary.
23. In Case, any book (s) is out of stock or out of print, kindly supply the proof of the same.
24. Supply of Minimum 90%books/titles should be fulfilled of any order.
25. Incomplete applications will be rejected.
26. The University reserves the rights to change any or all of the above terms and conditions.
27. All legal disputes, if any, shall be settled in Nainital.


Deputy Librarian (I/c)


उप पुस्तकालयाध्यक्ष
केन्द्रीय पुस्तकालय
कुमाऊँ विश्वविद्यालय
नैनीताल - 263001

Kumaun University, Nainital
Application form for Empanelment as Book Supplier/Vendor
(Kindly satisfy yourself with the terms and conditions from University Website before filling up this form)

1. Name of the Proprietor :
2. Name of the Firm (with complete postal address, fax, telephone, email, website if any)
3. Year of starting of the Firm :
4. PAN/TAN/GST No.
5. Annual Turnover for (Please attach IT returns certified copied showing turnover for the last three years):

Financial Year			
Turn Over			

6. Important University Level Clients (attach at least one copy of the latest purchase Order from each of them)

7. Self verified list of Major Publishers represented (Use additional sheet, if required)

8. Important Subject Areas (Use additional sheets, if required)

9. Language you are dealing with (Use additional sheets, if required)

Yumma (d)

10. Declaration: The information provided above is true to the best of my knowledge and belief. I shall be liable to action for any incorrectness found at any time. I undertake to intimate any change in the above information. I have carefully read the terms and conditions for registration and supply of books to the Kumaun University and shall abide by them while supplying books. I have not been debarred by any Institution for supply of books.

Signature with Date and
Seal

For Office Use Only

Yashu Dr